



MINUTES OF THE CEMETERY AND LITTLE CHAPEL COMMITTEE HELD AT THE LITTLE CHAPEL, 7.00 PM ON TUESDAY, 19TH MAY, 2025.

PRESENT: Cllr L Taylor, Cllr K Wilson, Cllr S Rodda, Cllr C Stacey and Malcolm Little (member of the public)

1. Update on quotes for work on roof, fascia and soffits at Little Chapel. Two quotes have been received and the clerk is waiting for the third following the site visits. As the contractor that has yet to provide a quote is working currently, the committee considered approaching another contractor. However, following a discussion, it was agreed that Cllr Wilson will speak to the remaining contractor for an update on the likelihood of getting a quote in the next month. **CLLR WILSON TO ACTION.**
2. Update on quotes and plans for new storage shed. Cllr Taylor has now received Toby Sheds 10 x 8 £1,749, Security Shed £2,099, Hanson Building £4,210. It was also mooted that a concrete shed could be considered as an alternative. For a 10 ft container is around £2,795 or 8 ft is £2,095. As security is an issue, the quality and the windows were discussed and installation. Delivery and installation is extra. The siting of the shed was also discussed. Following a discussion the committee resolved to recommend a security shed. The Committee will carry out the ground preparation. The committee voted to agree the following points as a basis for a report to council for approval:-
 - Site is to be behind chapel beside the site of the existing shed.
 - The existing shed will be removed by committee members and helpers.
 - The committee will carry out the ground preparation.
 - The Shed recommended by the Committee Toby's Sheds Security Shed £2,099 (inc VAT) plus installation and wooden bearers and delivery £80.
 - The payment will show as coming from 50% each of the Little Chapel Reserve and separately 50% from the Cemetery Reserve
 - The old shed to be advertised on social media for someone to remove and have for free or a small donation. **CLLR WILSON TO ACTION**

Clerk to include an agenda item for June and clerk to produce a report Parish Council.
CLERK TO ACTION

3. Results of fund raising for Easter hamper. The hamper raised £160.00.

4. Financial update for cemetery reserve. The clerk reported there is £8,360 in the cemetery reserve. The internal auditor had commented on the invoicing frequency of the cemetery maintenance contractor, as this year's invoice covered two years work. Clerk to contact contractor to ask for annual invoices. Contractor due for a review. The committee considered options of going to tender but agreed unanimously that the current contractor was doing a good job and as the cemetery has undergone some changes that it is better served by continuity and knowledge of the ground.
CLERK TO ACTION

5. Update on cream tea arrangements. The cream tea date is 22nd August 2026. All arrangements in place. No further action required.

6. AOB. None

7. Date of next meeting. Tuesday, 4th August, 2026 at 7 pm.