

Minutes of the Tedburn St Mary Parish Council meeting held on Monday, 5th May, 2026 at Tedburn St Mary Village Hall at 7.30 pm.

Present: Chair Cllr L. Taylor, Vice Chair Cllr. J. Putt and Cllrs T. Woodley, S. Rodda, H. Trump, K. Wilson, C. Stacey and J. Dixon. No members of the public present. Attending J. Clark Parish Clerk

1. **Open Forum** –None
2. **Apologies and reasons for absence for approval.** TDC Cllr Swain. Cllr Cole. Cllr Moody. Approved.
3. **Declarations of interest.** None
4. **Reports from Devon County and Teignbridge District Councillors.** Report shared from TDC.
5. **Planning Applications.** None
6. **Planning Decision.** Springfield Park, Cheriton Bishop. Non material amendment to change the description of planning permission 20/01492/FUL (Change of use from 20 touring caravan pitches to 20 static caravan pitches) to increase the number of static caravan pitches to 24. Approved by Teignbridge District Council.
7. **To approve the minutes of the April 2026 meeting as a true record.** The council approved the minutes unanimously by a show of hands.
8. **To consider amount to transfer from current to savings account.** Following a discussion the council approved transferring £10K from the current account to the savings account unanimously by a show of hands. **CLERK TO ACTION**
9. **Review of receipts and expenditure against budget for council approval.** Expenditure - £1,738.81. Receipts - £22,839.16. The council approved unanimously by a show of hands.
10. **To review outstanding actions points.**
 - DCC and TDC Cllr Keeling to raise issue of increase large lorry use on Six Mile Hill. No report as yet. **No further action.**
 - Clerk to chase Highways re wig-wag school signs. As this is linked to a refunded insurance claim, can Highways please approve expenditure asap. Clerk meeting Highways on 14th May and will report back. **CLERK TO ACTION**
 - Clerk to raise issues with path joining School Lane with Cleave Close. Clerk meeting Highways on 14th May and will report back. **CLERK TO RAISE AT NEXT HIGHWAYS MEETING**
 - Chair asked clerk also to raise with Highways the condition of the pavement outside the building site by Chapel Cottage which had been reported by a parishioner and the response to the parishioner quoted the wrong footpath as having been inspected. **CLERK TO RAISE WITH HIGHWAYS AT NEXT MEETING**
11. **To review, approve and sign the 2025-2026 Governance Statement.** The council approved the 2025-2026 Annual Governance Statement unanimously by a show of hands.
12. **To review, approve and sign the 2025-2026 Accounting Statement.** The council approved the 2025-2026 Accounting Statement unanimously by a show of hands.
13. **To consider and approve the Exercise of Public Rights dates at 1st July 2026-4th August 2026.** The council approved the period for the Exercise of Public Rights as 1st July – 4th August 2026 unanimously by a show of hands.
14. **To review, agree any amendments and approve council documents, as published on the parish council website.** Chair reported changes and clerk to amend and subject to those changes the council approved the documents and policies unanimously by a show of hands.
15. **To receive and approve the monthly bank reconciliation.** The council approved the bank reconciliation unanimously by a show of hands and a copy was signed off by the Chair.
16. **Correspondence.** None
17. **Reports from parish councillors and clerk.** Internal audit takes places on 8th May, 2026. Cllrs Putt and Taylor have now walked all the footpaths in the parish and Cllr Putt made one repair.
18. **Payments for approval.** Payments were approved unanimously by a show of hands.

Date	Supplier	Description	Amount	VAT	Total
5.5.26.	Jane Clark	Salary	£793.24	No	£793.49
5.5.26.	HMRC	Clerk's PAYE % NI	£295.75	No	£295.75
5.5.26.	DCC Pension Fund	Clerk's pension	£235.53	No	£235.53
5.5.26.	David Yelland	Village maintenance contract, plus emptying bins and bin bags £610. Plus Trim and top conifer in	£800.00	No	£800.00

		Millennium Orchard and chop three dead trees in heading plus disposal.			
5.5.26.	TSM Village Hall	Hall Hire	£18.00	No	£18.00
5.5.26.	Jane Clark	Ink contract and two new lever arch folders.	£13.49	No	£13.49
5.5.26.	Google	Email and website	£129.80	No	£129.80
5.5.26.	J. Dixon	Village website hosting	£28.80	No	£28.80
5.5.26.	Curry's	Computer support	£9.49	No	£9.49
5.5.26.	Tedburn St Mary History Society	Grant	£150.00	No	£150.00
5.5.26.	Devon Association of Local Councils	Annual subscription	£527.00	£77.31	£604.31
5.5.26.	Devon Association of Local Councils	AI Training course – clerk attending	£35.00	£7.00	£42.00
5.5.26.	Tedburn St Mary Recreation Association	Grant for upkeep of Recreation Field and building	£4,000.00	No	£4,000.00

Date of next meeting Monday, 1st June, 2026 at Tedburn St Mary Village Hall