

Minutes of the Tedburn St Mary Parish Council Meeting held at Tedburn St Mary Village Hall at 7.30 pm on  
Monday 2<sup>nd</sup> March, 2026.

Present: Vice Chair Cllr J. Putt, Cllrs K. Wilson, H. Trump, C. Stacey, S. Rodda, L. Cole, P. Moody, and TDC  
Cllr A. Swain (part) and 1 member of the public present. Attending. J. Clark. Clerk.

1. **Open Forum** – The council were requested to consider putting a warning sign to deter large HGV lorries from using the road past the village hall. The member of the public raising the subject lives on this road and said recently that three lorries had become stuck. Clerk to contact Highways and ask what options are available. **CLERK TO ACTION AND REPORT BACK TO COUNCIL**  
Open forum closed 1943
2. **Apologies and reasons for absence for approval.** DCC & TDC Cllr Keeling. Cllr L. Taylor, Cllr T Woodley, J. Dixon. Approved.
3. **Declarations of interest.** Cllr Wilson declared an interest in item 11.
4. **Reports from Devon County and Teignbridge District Councillors.** Cllr Swain had previously shared a report about the local authority budget and he remarked that he is pleased to say that the financial outlook had improved. Noted.
5. **Planning Applications. 26/00113/VAR. Springfield Holiday Park Tedburn St Mary. Variation of condition 5 on planning permission 20/01492/FUL (Change of use from 20 touring caravan pitches to 20 static caravan pitches) to increase the number of static caravan pitches from 20 to 24.** To be noted, Councillors had received correspondence relating to this application prior to the meeting. This letter was published on the TDC planning portal and raises concerns about the mismanagement of the water run off which is causing problems on site. Following a discussion, the council resolved not to support the application for the same reasons as given in October during the first consultation associated with this site. The parish council also wishes to remind TDC about the letter of complaint about the site received by both TDC and the parish council.  
  
Clerk to respond to complainant and advise, as follows; if members of the public have concerns about the management of the site then these can be raised during the Open Forum section of the parish council meeting. A councillor also advised that issues about park homes can be raised with the local authority's Environmental Health or Licensing Department. Clerk to advise correspondent. **CLERK TO ACTION**
6. **To approve the minutes of the February meeting as a true record.** The council resolved by a show of hands to approve the minutes of the February meeting as a true record. Approved. Vote 6 for and one abstention due to absence from February meeting.
7. **Review of receipts and expenditure against budget for council approval.** The clerk reported that during February the council's receipts were £1,377.09 VAT Return and expenditure was £2,295.69. Neither receipts nor expenditure affected allocated reserves. The council approved the receipts and expenditure for February unanimously by a show of hands.
8. **To receive and approve the monthly bank reconciliation.** The council approved the bank reconciliation unanimously by a show of hands. Cllr Putt, standing in for Cllr Taylor, signed the bank reconciliation.
9. **To reviewing the situation regards lorries and road conditions following recent complaints.** Deferred to April as Cllr Taylor leading and she was not able to attend in March. **CLERK TO ACTION**
10. **To consider a report from the Cemetery and Little Chapel Committee about charges and regulations for 2026-2027.** The council approved unanimously by a show of hands to increase the cemetery charges by 5% as recommended by the Cemetery Committee and only single depth plots to be available, with immediate effect, as access now restricted because of the new configuration. Clerk to speak to gravedigger about options about managing previously purchased double plots and report back to the Cemetery Committee. **CLERK TO ACTION**

11. **To consider financial support towards councillor travel to London following the successful nomination to the Royal Garden Party.** Cllr Wilson left the room due to declaration of interest. Following a discussion the council resolved unanimously by a show of hands to contribute £100 towards travel expenses.

12. **Review of action points from previous meetings**

a. **Update on replacement of wig-wag warning signs for school.** Clerk waiting for update from Highways.

13. **Correspondence.** Letter received pertaining to planning application (see above). Nothing else to report.

14. **Reports from parish councillors and clerk.** The clerk advised that the council is no longer obliged to place agendas on noticeboards as publication on the website is the criteria, however the council believed the noticeboards still serve parishioners well and asked the clerk to continue.

15. **Payments for approval.**

| Date    | Supplier            | Description                                   | Amount  | VAT    | Total   |
|---------|---------------------|-----------------------------------------------|---------|--------|---------|
| 2.3.26. | Jane Clark          | Salary                                        | £793.49 | No     | £793.49 |
| 2.3.26. | HMRC                | Clerk's PAYE % NI                             | £275.75 | No     | £275.75 |
| 2.3.26. | DCC Pension Fund    | Clerk's pension                               | £266.47 | No     | £266.47 |
| 2.3.26. | David Yelland       | Village maintenance contract                  | £605.00 | No     | £605.00 |
| 2.3.26. | Jane Clark          | Ink contract                                  | £13.49  | No     | £13.49  |
| 2.3.26. | Google              | Email and website                             | £129.80 | No     | £129.80 |
| 2.3.26. | J. Dixon            | Village website hosting                       | £28.80  | No     | £28.80  |
| 2.3.26. | Curry's             | Computer support                              | £9.49   | No     | £9.49   |
| 2.3.26. | DM Payroll Services | Payroll                                       | £117.00 | £23.40 | £140.40 |
| 2.3.26. | TSM Village Hall    | Hall hire x 2 PC mtg & Neighbourhood Plan mtg | £36.00  | No     | £36.00  |
| 2.3.26. | Jane Clark          | 6 months travel expenses plus office expenses | £38.64  | No     | £38.64  |

Meeting closed at 2045

Date of next meeting TUESDAY, 7<sup>TH</sup> APRIL 2026 AT PATHFINDER VILLAGE HALL