

Minutes of the meeting of the Tedburn St Mary Parish Council at **TEDBURN ST MARY VILLAGE HALL** on **Monday, 3rd February, 2025 at 7.30 pm.**

Present: Chair Cllr L. Taylor, Cllrs J Putt, H. Trump, T. Woodley, K. Wilson, S. Rodda and L. Cole. No members of the public present. Devon County Council (DCC) J Brook |(part) and Teignbridge District Council (TDC) Cllr Andy Swain (part)

1. **Open Forum** –Cllr Cole reported receiving complaints about rubbish dumped on the Fingle Glen site, including large items such as washing machines, vehicles, etc. Cllr Cole to continue to liaise with residents and the local authority with the parish council's support to resolve this issue. **CLLR COLE TO ACTION**

Cllr Rodda reported that she is currently seeking quotes for the replacement of the soft surface play area. One has been received and two further quotes in progress. She is sending the quotes to the clerk.

CLLR RODDA TO ACTION

Open Forum ended 1937.

2. **Apologies and reasons for absence for approval.** Cllr Moody. Cllr Dixon. Approved.
3. **Declarations of interest.** None.
4. **Planning 24/01935/FUL.** Rose Cottage Annexe, Tedburn St Mary. Change of use (Class E) veterinary practice to one self-build residential unit. Following a discussion, the council resolved to support the application but resolved to point out to TDC that there are safety issues when exiting the site as this means stepping onto the road and the site is close to a road junction. Additionally, there is no parking space with the property and there a general lack of parking in this area of the village.
5. **Planning Decisions.** None.
6. **To approve the minutes of the January meeting as a true record.** The council resolved to approve the minutes unanimously by a show of hands.
7. **To approve and sign the 2025-2026 budget for publication on website.** Budget signed by Chair and Vice Chair. Clerk to publish on website. **CLERK TO ACTION**
8. **Reports from Devon County and Teignbridge District Councillors.** TDC Cllr Swain reported that there is, as yet, no final decision regarding the possible cancellation of local elections this year.
9. **Reports from Parish Councillors and clerk.**

Recreation Association – Cllr Cole reports. A £100 donation has been given from funds raised at the Farmer's Market. The septic tanks is filling with grey water and the committee is to investigate. There is no change in the committee following the AGM.

Village Hall Committee. Cllr Cole reports. Dumping of rubbish on the village hall site has been on the increase. Police have been involved and CCTV records given to the Environmental Agency who have the power to issue fines.

Woodlands Bus Stop Project. Cllr Cole reports. The bus stop site on the far side belongs to Highways. A risk assessment will need to be done before providing a stepped area with a handrail. **CLERK TO ARRANGE A MEETING WITH HIGHWAYS AND CLLR COLE**

Second covered seating area for Millennium Orchard. Clerk reports. The clerk reported that the application to the Proceeds of Crime Act (POCA) fund for funding for a second covered seating area had been successful and the money will cover the total cost of purchasing a new unit. **CLERK AND CHAIR TO ARRANGE FOR DRY AREA WORK TO BE DONE. CLERK TO APPLY FOR FURTHER FUNDING FOR THIS WORK TO DCC LOCALITY BUDGET.**

10. **To review pensions statement policy and approve.** Council noted and approved approach that would not incur further costs on top of the existing arrangement with regards to the clerk's pension. Approved unanimously by a show of hands. **CLERK TO COMPLETE POLICY AND RETURN TO DCC LGPS**

- 11. To consider a report from the Cemetery and Little Chapel Committee reviewing cemetery charges and agree charges for 2025-2026.** A report had been received by the council to increase the cemetery charge by 20%. This is the first increase for two years. The sums to be rounded up or down to closest round figure. Agreed unanimously by a show of hands. **CLERK TO ACTION**
- 12. To agree rota for grit bin checking schedule for winter 2025 and following autumn.** Cllr Putt to identify location of grit bins and later in the year the parish council will inspect and report any bins without grit in the Autumn. **CLLR PUTT TO ACTION.**
- Clerk to place on agenda in October 2025 to ensure inspection is done before bad weather sets in.
CLERK TO ACTION.
- 13. To consider enquiry regarding Affordable Housing information request.** Council confirmed that it is not currently planning to become involved with a housing scheme.
- 14. To update council with regard to installation of second public seating area and dry slabbed area and approve final specification.** The council resolved to place a dry slabbed area between the two seating units and the work to be carried by the village contractor unanimously by a show of hands. **CLERK TO CONTACT VILLAGE CONTRACTOR REGARDING DATES AND SUPPORT ON THE DAY.**
- 15. To consider output from January Highways meeting with parish clerk and how best to address reporting issues, gulley inspections and ditch clearances.** During the January meeting between the Parish Clerk and the Highways Officer, the Highways Officer said that no issues had been reported in the Tedburn St Mary Parish Council area on the 'Report a Problem' page on the DCC website. This is contrary to the number of complaints about potholes, flooding, blocked drains received by the parish council. It was agreed that the clerk draft an article for publication on the Community Hub Facebook page and in Tedburn Times about how best to report such issues. Clerk also to arrange an open session, whereby the public can meet the Highways Officer who will demonstrate how to report online as well as take questions.
CLERK TO ACTION
- 16. Payments for approval.** The council resolved to approve the payments unanimously by a show of hands.

Date	Supplier	Description	Amount	VAT	Total
3.2.25.	Jane Clark	Clerk's salary, home office, phone and back dated (from 1.4.24.) Local Government Pay Award	£758.32	No	£758.32
3.2.25.	DCC Pension Fund	Clerk's Pension	£254.05	No	£254.05
3.2.25.	HMRC	Clerk's PAYE	£179.80	No	£179.80
3.2.25.	David Yelland	Village maintenance contract, including bin waste clearance and disposal and extra verges on Southway	£632.50	No	£632.50
3.2.25.	DM Payroll Services	Payroll services	£90.00	No	£90.00
3.2.25.	Devon Communities Together	Subscription	£50.00	No	£50.00
3.2.25.	GW Shelter Solutions	To supply and install parts to make repairs to 2 bus shelters in Tedburn St Mary and clear and dispose of any residual broken panes.	£1,507.84	£301.57	£1,809.41

Meeting closed at 2111.

Date of next meeting Monday 3rd February 2025 at Tedburn St Mary Village Hall at 7.30 pm.