

Minutes of the meeting of the Tedburn St Mary Parish Council at **TEDBURN ST MARY VILLAGE HALL** on **Monday, 7<sup>th</sup> October, 2024 at 7.30 pm.**

Present: Chair Cllr L.Taylor, Cllrs J. Putt, P. Moody, K. Wilson, J. Dixon, H. Trump, S. Rodda, T. Woodley and L Cole. Devon County Council (DCC) Cllr J. Brook (part) and Teignbridge District Council (TDC) Cllr A Swain (part) and 2 members of the public. In attendance the parish clerk, J Clark.

- 1. Open Forum** –The clerk apologised for attributing the work on the cemetery diagram to the wrong councillor when thanking Cllr Karen Wilson for her work on the history of the plots at the cemetery in item 6, as recorded in the minutes for the meeting held on 3<sup>rd</sup> September 2024. The council is grateful for Cllr Wilson's dedication to the task and all her hard work. The draft copy of the minutes has been amended accordingly and presented at this meeting for final approval of the parish council.

The applicant for the planning consultation made the following points to the council. The Chair checked that all councillors were familiar with the details and all confirmed. The applicant said he was seeking to use better quality materials than used in the original build, seeking to increase the ground plan and that the cladding would be PVC composite. Noted.

- 2. Apologies and reasons for absence for approval.**
- 3. Declarations of interest.** Cllr T Woodley for item 4.
- 4. Planning. 4.1 24/01542/HOU 27 The Tarns, Road Past Coate Farm, Tedburn St Mary.** Extension to front, cladding to upper portion of house, front and side, and replacing front windows. Following a discussion the council resolved to unanimously support the application
- 5. Planning Decisions. 23/01622/FUL** Teignbridge District Council refused planning permission for new tourist accommodation and change of use of the land from agricultural to leisure at Golds Cross, Tedburn St Mary.
- 6. To approve the minutes of August and September meetings as a true record.** The corrected version of the September meeting attributing the cemetery diagram work to Cllr Wilson was approved unanimously by a show of hands.
- 7. Reports from Devon County and Teignbridge District Councillors.**

Cllr J Brook reported that DCC is reviewing its Highways contract. This will go out to tender. He reported that the recent extra funding from Government was being put to good use although there are some places requiring further work. However, there is still a shortfall between the funding and the work to be done.

Cllr Swain advised the council regarding Community Fund donations and the clerk agreed to pass on this information for both the Community Garden at Pathfinder and the recent request for funding from the Parents Teachers' Association at the primary school. Clerk to liaise with parties concerned. Devolution with Torbay is going ahead and there is concern about the set-up funding and the voting distribution.

- 8. Reports from Parish Councillors and clerk.**

The Chair reported that she and Cllrs Cole, Dixon and Rodda and the clerk had attended a meeting with a clerk from a parish nearby that has developed a Neighbourhood Plan to find out what is involved and if it would be appropriate for Tedburn St Mary Parish. This would be subject to a full public consultation. Council to consider its position and make a recommendation to council once the future of Neighbourhood Plans is confirmed; awaiting guidance from Government.

The Chair reported she and Cllr Cole attended the Devon Association of Local Councils (DALC) AGM. They both found the day informative. Among the items of interest was the fund matching for bus stops and the Chair said this would be taken into consideration for the future. There was a presentation about Parish Online which is a digital record of the parish council assets and activities. Cllr Dixon is currently developing a site for Tedburn St Mary and once set up she will present a report to council.

Cllr Dixon reported the new email addresses for councillors are set up in order to comply with the move to .gov.uk domain as is being asked of all public bodies.

The clerk updated ongoing projects activity. These now to be monitored monthly in a Projects Log. Any actions requiring a resolution will be placed on a future agenda. Nothing to carry forward at this meeting.

9. **Report from Little Chapel and Cemetery Committee (Cllr Wilson).** Nothing to report
10. **Report from Infrastructure Committee. (Cllr Taylor)** Nothing to report.
11. **To review financial requirements, running costs and any new projects for clerk to include in budget report for November meeting.** The clerk provided a half year financial report and discussed budgets for the next financial year. This was recorded by the clerk and she will produce a report for the November meeting to discuss the impact on the parish precept request. **CLERK TO ACTION**
12. **Request for funding from PTA for sensory garden at Tedburn School and advise PTA regarding applying to DCC Locality Fund.** Following a discussion the parish council resolved unanimously to donate £100 and clerk to advise regards applying for Community Fund. **CLERK TO ACTION**
13. **To discuss if a representative from the PC, and if so whom, will attend the Devon Communities Together AGM.** Cllr Cole volunteered to attend. Cllr Cole will book direct. **CLLR COLE TO ACTION**
14. **To review condition of bus stops and consider any maintenance repairs.** In principle the parish council will review the state of the PVC on the bus stops. Clerk to ascertain who owns the bus stops with a view to seeking replacement PVC windows. Council resolved unanimously by a show of hands to seek an improvement in the appearance of the bus stops. Clerk to contact previous clerk to find out who owns the bus stop. **CLERK TO ACTION**
15. **Payments for approval.** The clerk advised the council that the payment published on the agenda for groundworks at the cemetery differs from the amount listed below as some extra hours were required. The council resolved unanimously to approve the payments by a show of hands.

Date	Supplier	Description	Amount	VAT	Total
7.10.24.	Jane Clark	Clerk's salary, home office, phone	£725.50	No	£725.50
7.10.24.	DCC Pension Fund	Clerk's Pension	£242.46	No	£242.46
7.10.24.	HMRC	Clerk's PAYE	£159.30	No	£159.30
7.10.24.	David Yelland	Village maintenance, plus digging hole for tree ceremony and cutting back hedges by road-signs	£550.00	No	£550.00
		Cut down tree, clean up island and disposal	£190.00	No	£190.00
7.10.24.	Devon Communities Together	Annual Subscription	£50.00	No	£50.00
7.10.24.	DALC	Good Councillor Training. Cllr Cole	£15.00	£3.00	£18.00
7.10.24.	Universal Office Solutions	Flip chart, 5 x paper and pens	£158.00	£31.60	£189.60
7.10.24.	PKF Littlejohn	External Annual Governance and Accountability Return	£210.00	£42.00	£252.00
7.10.24.	E.R.P. Groundworks and Landscaping	To install new water pipe and cast up hedge to create new burial plots in cemetery	£3,369.89	£673.98	£4,043.87
7.10.24.	Cllr Taylor	Travel expenses to Teignbridge District Council Local Plan Examination Hearings x 2, home to Exeter Racecourse for Devon Association of Local Councils' AGM	£47.70	No	£47.70
7.10.24.	Jane Clark	Office expenses April to Sept 2024 including post-box for Little Chapel & commemorative tree	£207.45	No	£207.45
7.10.24.	Jane Clark	Travel expenses April to Sept 2024 160 miles @ .45p plus £3.00 parking	£75.00	No	£75.00
7.10.24.	Fry and Son	31.1.24.Chain, screws and various.	£78.47	£15.69	£94.16
		31.08.24 various maintenance and cleaning equipment, grit bin and salt.	£247.85	£49.57	£297.42

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