

Minutes of meeting of the Tedburn St Mary Parish Council at **TEDBURN ST MARY VILLAGE HALL on Monday, 5th August, 2024** at 7.30 pm.

Present: Chair Cllr L.Taylor, Cllrs P. Moody, K. Wilson, J. Dixon, H. Trump, S. Rodda and L Cole and three members of the public and the parish clerk, J. Clark (A fire drill preceded the meeting – noted)

1. **Open Forum** – Two representatives of the Tedburn St Mary Tennis Club reported that there had been negative comments about the club on the TSM Community Hub Facebook page and they wished to assure the parish council of the following:-
 - The club is run for the benefit of the community and is self-funding.
 - Membership is available at a cost of £70 annually. The courts can also be booked by the hour.
 - The tennis court is maintained and managed by a committee.
 - The ground is leased from the parish council at no cost but the club does not benefit from any public money.
 - Those at school or on benefits pay half the fees.A representative of the Village Hall Committee reported that the committee is addressing recent anti-social behaviour issues affecting the hall and the matter has been reported to the Police. Forum closed at 7.41.
2. **Apologies and reasons for absence for approval.** TDC Cllr Swain (another PC meeting), Cllr T Woodley (vacation). Cllr Putt.
3. **Declarations of interest.** None
4. **Planning Ref. No: 24/01201/VAR** Cross Park Farm Heath Cross Whitestone. Variation of condition 2 on planning permission 19/01872/FUL (office building and associated works) to amend design and siting of office building. Following a discussion the council felt it had too little information to comment. The Chair to contact TDC for clarification before commenting that the plans. **CHAIR TO ACTION**
5. **To consider the parish council's response to the recent review of the Lower Hare Landfill application.** Following a discussion the parish council agreed unanimously by a show of hands to support Whitestone Parish Council's stance. The Chair will confirm this in writing before the deadline. Chair to liaise with Whitestone Parish Council. **CHAIR TO ACTION**
6. **Reports from Devon County and Teignbridge District Councillors.** Cllr Swain reports. I am disappointed that the plans to convert the Red Lion to housing have gone ahead, despite the strength of feeling in the community to retain it as a pub. I commend the community group and the parish council for doing all they could to see the project through.
7. **Reports from Parish Councillors and clerk.** Cllr Cole reported that she has spoken to Highways regarding the A30 junction, westbound. Highways England is currently prioritising another site but stated that it shares the parish council's concern. Cllr Cole invited a Highways England representative to attend a parish council meeting but Highways responded that funding and other considerations would need to be considered before any such meeting would be appropriate. Cllr Cole to keep the parish council updated as the issue progresses.

Recreation Field Committee. Cllr Cole reports. Recently, the committee agreed to meet less frequently and will be reassessing this in January 2025.

Village Hall Committee. Cllr Cole reported the Village Hall Committee is looking into contracts regarding rental charges, revised prices, etc and this will be discussed in August. The committee is also considering renting out the smaller room at the back of the building.

Woodlands bus stop. Cllr Cole reports. A small adjustment to the bus stop on the westbound route has been completed by the parish council. However, Cllr Cole had some concerns as to whether the work was sufficient. She volunteered to consult with residents and is still waiting to hear back. Cllr Cole will report back when she has further information.
8. **Report from Little Chapel and Cemetery Committee.** Cllr Wilson reports. The committee is working with Cllr Putt to seek a further quotation having revised the specification. The committee is waiting to hear back from Cllr Putt. The new sign showing the plots is to be unveiled at a ceremony to be held on the site on 31st August. The carol concert will be held in the Little Chapel on 13th December.
9. **Report from Infrastructure Committee.** Cllr Taylor reports. The committee met on 23rd July and discussed the parish council's response to the Teignbridge Local Plan. A review is currently underway and meetings between consultees (of which the parish council is one) are being held at TDC offices in Newton on 18th and 19th September. The Infrastructure Committee is currently drafting a Matters Statement to be considered by TDC. Representatives of the parish council will attend. The clerk pointed out that a previous statement from the parish council had meant that part of the Local Plan covering wind farms was revised due to incorrect information and a similar point is being made with regard to proposed housing development

in the village.

The council will liaise with the chair to appoint representative/s to attend the meeting in September. A Matters Statement is being drafted to be sent to Teignbridge by 23rd August by the Infrastructure Committee. **CHAIR TO AGREE WHO WILL ATTEND**

The Infrastructure Committee is working on a Parish Infrastructure and Investment Plan (PIIP) with a view to developing a Neighbourhood Plan. The PIIP process is quicker. A Neighbourhood Plan requires lengthy consultation with residents. It is hoped the PIIP will prioritise issues concerning the village in the shorter term and will be used by the local authority when considering projects in the area, such as planning, highways, budgets. As part of information-gathering to support the development of a PIIP, the committee wishes to commission a Traffic Count. A proposal has been forwarded to councillors for consideration. It was pointed out that developing a Neighbourhood Plan has cost implications and the clerk is to take this into consideration when developing the 2025-2026 budget for consideration. **CLERK TO ACTION**

10. Report from inaugural meeting of the Millennium Orchard and Play Area Committee. (Cllr L Taylor).

The committee met on 19th July, comprising of two councillors and two members of the public and agreed to meet every two months.

Reports will be produced for the Council including recommendations and costings.

A consultation meeting will be held on Monday 2nd September with users to discuss existing projects and possible future plans.

Inspections of the area will be done weekly to comply with insurance and form sent to Clerk. An in-depth inspection will be carried out monthly.

Bins – these were kindly emptied recently by a member of the public and weekly by the parish maintenance contractor.

The new Pod is appreciated and being used frequently. An application has been made to the Police for a grant towards funding a second Pod.

Due to comments from some young people about the lack of facilities and things to do for them, the two mums on the committee were going to investigate the possibility of sessions at the Rec, and were going to speak to other parents.

11. To consider the Community Infrastructure Levy (CIL) funding and which projects it funds.

(Supporting documentation previously provided by the clerk). Following a discussion the council resolved to use the CIL money it has received towards the development of the Neighbourhood Plan if admissible (Clerk to check this is possible) and to create appropriate reserve. Approved unanimously by a show of hands.

CLERK TO ACTION

12. To consider commissioning a traffic count and analysis report as soon as possible to support the development of the Parish Infrastructure and Investment Plan (PIIP) and associated costs. Following a discussion the parish council resolved to approve the commissioning of the traffic count as costed below inc VAT. The Local Plan reserve as set aside in the 2024-2025 budget round to be used to cover the cost.

CLERK TO ACTION

13. Review outstanding action points. Deferred to September meeting.

14. Payments for approval. Note the payment to Nationwide Date Collection appeared on the agenda ex VAT the payment below includes VAT. Approved unanimously by a show of hands.

Date	Supplier	Description	Amount	VAT	Total
5.8.24.	Jane Clark	Clerk's salary, home office, phone	£725.20	No	£725.50
5.8.24.	DCC Pension Fund	Clerk's Pension	£242.46	No	£242.46
5.8.24.	David Yelland	Village maintenance	£577.50	No	£577.50
5.8.24.	David Yelland	To work on Woodlands bus stop, £137.50 and slabs, cement and sub base, + 48.00	185.50	No	£185.50
5.8.24.	David Yelland	To clear back of Millennium Orchard area and dispose debris	£265.00	No	£265.00
5.8.24.	Nationwide Data Collection	For traffic count and analysis to support Parish Infrastructure and Investment Plan and Neighbourhood Plan	£474.00	No	£474.00
5.8.24.	VisionICT	Addition of new columns to the finance page	£35.00	£7.00	£42.00

Date of next meeting Tuesday 3rd September at PATHFINDER VILLAGE HALL at 7.30 pm.