

MINUTES OF THE TEDBURN ST MARY PARISH COUNCIL MEETING HELD AT TEDBURN ST MARY VILLAGE HALL ON MONDAY, 8th January 2024 AT 7.30 PM

PRESENT: Chair Cllr L. Taylor, Cllrs J. Putt, P Moody, L. Cole, M. Tribe, K Wilson, T Woodley, Clerk, J Clark. No members of the public were present.

1. **Open Forum** – An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish, prior to the start of the meeting and usually limited to 25 minutes in total, at the Chair’s discretion. Subjects raised that are not on the agenda and that require a vote will be deferred to the next meeting. No public present. No comments.
2. **Apologies and reasons for absence for approval. Cllr S Rodda** (Working), J Dixon (Ill health) Approved.
3. **Declarations of interest. NONE**
4. **Co-option of Malcolm Tribe to parish council.** Approved. **UNANIMOUS**
5. **Planning.**
 - 23/02016/FUL.** Land At Ngr 281241 91749, Windout Farm dwelling for an agricultural worker. As this is an agricultural application the parish council cannot comment and is happy to support the application if the Local Planning Authority approves. **UNANIMOUS**
 - 23/02164/FUL.** Lower Uppacott Farm, Bramleys. Change of use of agricultural outbuilding to holiday let accommodation. Following a discussion, the council supported the application as it brings business to the village. Supported. **UNANIMOUS.**
- Planning Decisions**
 - 23/01224/OUT** Longwood Tedburn St Mary. Dwelling in garden (all matters reserved for future consideration) Refused by Teignbridge District Council (TDC).
 - 23/01381/FUL.** Little Chilton, Whitestone. Two silage Clamps. Granted by TDC.
 - 23/01394/PIP.** Land at Westwater Hill. Permission in Principle for a residential development of 6 to 8 units. Refused by TDC.
6. **To approve the minutes of the Parish Council Meeting held on 4th December, 2023.** Approved. **UNANIMOUS.**
7. **Reports from Devon County, Teignbridge District and parish councillors and clerk.** Cllr Swain reported that TDC has a significant backlog of planning applications and a new head of planning has been appointed. The law has also changed giving the council 16 weeks instead of 26 weeks to process an application before being liable for a refund of the planning fees.
8. **Correspondence.** Clerk to see if it is possible to publicise house for rent with Hastoe Housing Association. Cllr Swain wrote to the council to say a new head of planning has been appointed. Notification that grants guidelines for churches has been amended and grants may now be awarded..
9. **As requested by Pathfinder Village Hall Committee, to consider if the parish clerk can work with the Pathfinder Village Hall to apply for grants to repair the roof at Pathfinder Village Hall and any associated costs.** Cllr Cole explained that the help required is financial and not administrative. Cllr Cole to look into this in more detail and report back to council in February. **CLERK TO PLACE ON FEBRUARY AGENDA.**
10. **To consider funding options for the Recreation Association in response to a financial report from the treasurer and agree funding for next year.** Following a discussion the council agreed to increase the annual grant to £4,000 to cover the grass cutting and insurance and running costs. It was agreed that thereafter any increase would be discretionary and capped to a maximum equivalent to the rate of inflation as at 1st November 2024 plus 5%. The Recreation Association to provide the parish council with a financial plan for the financial year 2024-2025 in accordance with the parish council’s grants policy. Policy

to be reviewed and approved at February meeting. **CLERK TO PLACE ON FEBRUARY AGENDA**

11. **To consider next financial year's budget in order to agree 2024-2025 precept.** The budget was agreed, to be signed in February by Chair and the precept to be set at £34,680 equivalent to 17.2% increase approximately £8.66 increase per Band D household per annum.

12. **To review and approve Grants Policy 2024 onwards. Following a discussion the council reinstated its position to offer grants. Clerk to develop process for council approval.** **CLERK TO PLACE ON FEBRUARY AGENDA**

13. **Outstanding action points update.**

Setting up of Speedwatch Group – Update from Cllr Woodley. Work in progress. **CLERK TO SEND CLLR WOODLEY NEIGHBOURHOOD POLICE CONTACT INFO.**

Repair of gate into the woods at Frankford is broken. Cllr Putt (from Sept Meeting).

Reported by Cllr Putt.

No volunteers for the Infrastructure Committee from the FB advert. Clerk, Chair and James Gibbs available. Council to advise of next steps. Cllr Tribe volunteered to join the committee.

CLERK TO ACTION WITH FOUR ON COMMITTEE

Grit bin and dog waste bins purchase – waiting for transfer to internet banking

CLERK TO ACTION

14 **Payments for approval. Approved. UNANIMOUS.**

Date	Supplier	Description	Amount	VAT	Total
8.1.24.	Jane Clark	Clerk's salary, home office, phone	£725.50	No	£725.50
8.1.24.	HMRC	Clerk's PAYE & Employer's NI	£192.31	No	£192.31
8.1.24.	DCC Pension Fund	Clerk's Pension	£242.46	No	£242.46
8.1.24.	David Yelland	Village maintenance	£440.00	No	£440.00
8.1.24.	Devon Mobility	Donation - in 2023-2024 budget	£100.00	No	£100.00
<u>8.1.24.</u>	<u>Tedburn Times</u>	<u>Annual contribution towards printing</u>	<u>£400.00</u>	<u>No</u>	<u>£400.00</u>
8.1.24.	DTG Trees	Tree work & stump removal	£1,150.00	£230.00	£1,380.00
8.1.24.	Sovereign Play	inspection and insurance quote	£199.00	£39.80	£238.80
8.1.24.	Graham Dicker	Cemetery & Mill Orchard mowing	£640.00	No	£640.00

Cllr Cole wished it to be noted that she has raised £50 toward the defib pads and a bank transfer will be organised when the new banking arrangements are in place.

Meeting closed 2103

Date of next meeting is Monday 5th February 2024