

Dear Councillors,

You are summoned to attend a meeting of the Tedburn St Mary Parish Council at **TEDBURN ST MARY VILLAGE HALL on MONDAY 3rd February, 2025** at 7.30 pm. Members of the public and the press are warmly invited to attend.

Jane Clark

Clerk to Tedburn St Mary Parish Council

Published 28th January, 2025.

AGENDA

1. **Open Forum** – An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish, prior to the start of the meeting and usually limited to 25 minutes in total, at the Chair's discretion. Subjects raised that are not on the agenda and that require a vote will be deferred to the next meeting.
2. **Apologies and reasons for absence for approval.**
3. **Declarations of interest.**
4. **Planning 24/01935/FUL.** Rose Cottage Annexe, Tedburn St Mary. Change of use (Class E) veterinary practice to one self-build residential unit.
5. **Planning Decisions.** None
6. **To approve the minutes of the January meeting as a true record.**
7. **To approve and sign the 2025-2026 budget for publication on website.** Clerk
8. **Reports from Devon County and Teignbridge District Councillors**
9. **Reports from Parish Councillors and clerk.**
10. **To review pensions statement policy and approve.** Clerk
11. **To consider a report from the Cemetery and Little Chapel Committee reviewing cemetery charges and agree charges for 2025-2026.** Cllr Taylor
12. **To agree rota for grit bin checking schedule for winter 2025 and following autumn.** Clerk
13. **To consider enquiry regarding Affordable Housing information request.** Clerk
14. **To update council with regard to installation of second public seating area and dry slabbed area and approve final specification.** Cllr Taylor
15. **To consider output from January Highways meeting with parish clerk and how best to address reporting issues, gulley inspections and ditch clearances.** Clerk.
16. **Payments for approval.**

Date	Supplier	Description	Amount	VAT	Total
3.2.25.	Jane Clark	Clerk's salary, home office, phone and back dated (from 1.4.24.) Local Government Pay Award	£758.32	No	£758.32
3.2.25.	DCC Pension Fund	Clerk's Pension	£254.05	No	£254.05
3.2.25.	HMRC	Clerk's PAYE	£179.80	No	£179.80
3.2.25.	David Yelland	Village maintenance contract, including bin waste clearance and disposal and extra verges on Southway	£632.50	No	£632.50
3.2.25.	DM Payroll Services	Payroll services	£90.00	No	£90.00
3.2.25.	Devon Communities Together	Subscription	£50.00	No	£50.00
3.2.25.	GW Shelter Solutions	To supply and install parts to make repairs to 2 bus shelters in Tedburn St Mary and clear and dispose of any residual broken panes.	£1,507.84	£301.57	£1,809.41

Date of next meeting Monday 3rd March 2025 at Tedburn St Mary Village Hall