

Dear Councillors,

You are summoned to attend a meeting of the Tedburn St Mary Parish Council at **PATHFINDER VILLAGE HALL on TUESDAY, 3RD SEPTEMBER 2024** at 7.30 pm. Members of the public and the press are warmly invited to attend.

Jane Clark

Clerk to Tedburn St Mary Parish Council

Published 28th August, 2024.

AGENDA

- 1. Open Forum** – An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish, prior to the start of the meeting and usually limited to 25 minutes in total, at the Chair's discretion. Subjects raised that are not on the agenda and that require a vote will be deferred to the next meeting.
- 2. Apologies and reasons for absence for approval.**
- 3. Declarations of interest.**
- 4. Reports from Devon County and Teignbridge District Councillors.**
- 5. Reports from Parish Councillors and Clerk.**
- 6. Report from Little Chapel and Cemetery Committee (Cllr Wilson).**
- 7. To review and agree contract change to payroll services.**
- 8. Report from Infrastructure Committee. (Cllr L. Taylor and Clerk)**
- 9. To approve new Financial Regulations guidelines issued by the National Association of Local Councils.**
- 10. To agree and appoint the internal auditor for the 2025 audit.**
- 11. Review outstanding action points including those deferred from August meeting.**
- 12. Payments for approval.**

Date	Supplier	Description	Amount	VAT	Total
3.9.24.	Jane Clark	Clerk's salary, home office, phone	£725.20	No	£725.50
3.9.24.	DCC Pension Fund	Clerk's Pension	£242.46	No	£242.46
3.9.24.	David Yelland	Village maintenance plus one hour (2 x empty Millennium Orchard Bin and disposal)	£467.50	No	£467.50
3.9.24.	Curry's	Printer, screen, docking station for computer (PAID IN AUGUST DUE TO ACCOUNT PROCESS)	£216.12	£43.22	£259.34
3.9.24.	Jane Clark reimbursement as had to meet payment deadline	Teignbridge District Council Garden Waste Collection for Cemetery and Little Chapel	£55.00	No	£55.00
3.9.24.	DM Payroll Services	Payroll	£90.00	No	£90.00
3.9.24.	VBisionICT	Website hosting	£162.00	£32.40	£194.40

Date of next meeting Monday 7th October 2024 at Tedburn St Mary Village Hall at 7.30 pm.